

Raised by Music – Child protection and safeguarding policies and procedures

Statement

The purpose of Raised by Music is to nurture the highest standards of musicianship in young people, with a particular focus on broadening access to high quality music education and increasing participation in classical music from under-represented backgrounds.

The trustees and staff working on behalf of Raised by Music have a duty to ensure that every child who comes into contact with Raised by Music has, at all times and in all situations, a right to feel safe and be protected from any abusive or potentially abusive situation or practice, and a duty to provide a secure and safe environment in which all young persons may flourish and feel comfortable. This duty of care extends beyond our 'Raised by Music scholars' and also applies to our music tutors and any other child or adult who comes into contact with Raised by Music, whether through lessons, concerts, events, online or by providing their data.

Where it is believed that a child may be, or is at risk of harm we will follow the Raised by Music procedure for this, which is in line with the *Working together to safeguard children (July 2018)* guidance, the multi-agency procedures set out by the *Children and Social Work Act (2017)* and the safeguarding policy of our host school, Immanuel and St Andrew Primary School, Lambeth.

We recognise that:

- the welfare of children is paramount in all the work we do and in all the decisions we take
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare
- all children, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have an equal right to protection from all types of harm or abuse
- some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues
- extra safeguards may be needed to keep children who are additionally vulnerable safe from abuse.

Legal framework

This policy has been drawn up on the basis of law and guidance in place in England, namely:

- The Children Act 1989
- The United Convention of the Rights of the Child 1991
- GDPR 2019, Data Protection Act 1998 and guidance and regulations made under this legislation
- Sexual Offences Act 2003
- Children Act 2004
- Protection of Freedoms Act 2012

- Children and Social Work Act 2017
- Government and interagency guidance *Working together to safeguard children (July 2018)*
- Legislation governing children as performers, child licensing and the use of chaperones (Children and Young Persons Acts 1933 and 1963 and the Children (Performances and Activities), England, Regulations 2014 as amended in 2018)

Awareness

Raised by Music will ensure that all tutors undergo relevant safeguarding training prior to beginning any work with our young people. This will be refreshed every 12 months and immediately in response to any relevant developments. Raised by Music commits to ensure its tutors remain abreast of training and approaches in safeguarding, child protection and prevention of child mental health developments.

All trustees and staff working on behalf of Raised by Music are issued with a copy of our child protection and safeguarding policy and procedures at the point of recruitment. Parents/ carers of all children that participate in the programme will be provided with a copy.

Prevention

- All adults working with Raised by Music scholars will be subject to enhanced DBS checks, and copies of these will be held on file. This includes any volunteers, trustees and music tutors coming into contact with young persons.
- All lessons and supervised practice sessions will be carried out in facilities that comply with relevant safeguarding legislation.
- All personal information will be recorded and stored securely in line with data protection legislation and guidance
- All sessions will be delivered in a safe physical environment which complies with relevant health and safety law and regulatory guidance.
- Trustees and staff working on behalf of Raised by Music may communicate with parents/ carers of our children but may not enter into any direct contact with any child via any communication channel including email, Whatsapp, Facebook, Twitter or other social media networks.
- Written consent from parents/ carers will be sought for the use of any official photographs or video images produced by Raised by Music. Parents/ carers may withdraw consent at any stage. Other filming/ photography, for example by parents/ carers at concerts or public events, will not be allowed.

Reporting concerns.

- **If you have any safeguarding concerns in relation to Raised by Music children or staff working on behalf of Raised by Music, the first port of call is the designated safeguarding lead at Immanuel & St Andrew Primary, Miss Abigail Dellar (adellar@isaprimary.school).**
- Further named contacts are: Suzette Coleman (Deputy Designated Safeguarding Lead and Headteacher, Amanda Bell (Deputy Designated Safeguarding Lead and Special Educational

Needs Coordinator), Kate Robertson (DDSL and Welfare officer), Mary Matar (DDSL and early years lead), Aslin McAdoo (DDSL and Personal Social and Health Education Lead) and Rebecca Florence (DDSL and senior teacher).

- The lead trustee with responsibility for safeguarding is Rosie Kilian (rosiekilian@gmail.com, 07789810458)
- Immanuel and St Andrew School adheres to child protection procedures that have been agreed locally through the Lambeth Safeguarding Children Partnership where they identify children and families in need of support. Raised by Music staff working with children at Immanuel & St Andrew Primary school are advised to maintain an attitude of 'it could happen here' where safeguarding is concerned. When concerned about the welfare of a child, tutors should always act in the interests of the child and are encouraged to raise any concerns that they have with Immanuel & St Andrew Primary's Designated Safeguarding leads who can enter this onto the school's Child Protection Online Management System, even if it is a concern that may seem small. On occasions, a referral is justified by a single incident such as an injury or disclosure of abuse. More often however, concerns accumulate over a period and are evidenced by building up a picture of harm over time; this is particularly true in cases of emotional abuse and neglect. In these circumstances, it is crucial that all staff, including visiting tutors, record and pass on concerns in accordance with this policy immediately to allow the DSL to build up a picture and access support for the child at the earliest opportunity. A reliance on memory without accurate and contemporaneous records of concern could lead to a failure to protect.
- It is not the responsibility of Raised by Music tutors or trustees to investigate welfare concerns or determine the truth of any disclosure or allegation. Everyone acting on behalf of Raised by Music, however, has a duty to recognise concerns and pass the information on in accordance with the procedures outlined in this policy. The school's Designated Safeguarding Lead (DSL) should be used as a first point of contact for concerns and queries regarding any safeguarding concern.
- Any concerns must be reported immediately, and within the same working day. In the absence of the safeguarding lead, the deputy safeguarding leads or lead trustee must be informed.
- The standard reporting form should be used for this, which is annexed below.
- The DSL will consider what action to take and seek advice from the Lambeth Integrated Referral Hub as required. All information and actions taken, including the reasons for any decisions made, will be fully documented
- If a child is in immediate danger (for example, to the extent that they cannot safely return home) the Police should be contacted.
- The child's parents or carers should be informed if a referral has been made or is to be made to the Children and Families team, **unless** a family member might be responsible for abusing the child, or someone may be put in danger by the family being informed.

- If, at any point, there is a risk of immediate serious harm to a child a referral should be made to Lambeth Integrated Referral Hub immediately. Anybody can make a referral in these circumstances. If the child's situation does not appear to be improving the tutor with concerns should press for re-consideration by raising concerns again with the DSL and/or the lead trustee with responsibility for safeguarding. Concerns should always lead to help for the child at some point.
- Tutors should always follow the reporting procedures outlined in this policy in the first instance. However, they may also share information directly with Lambeth Children Services, or the police if:
 - the situation is an emergency and the DSL, their deputies and the lead trustee are all unavailable;
 - they are convinced that a direct report is the only way to ensure the pupil's safety.
- Any tutor who does not feel that concerns about a child have been responded to appropriately and in accordance with the procedures outlined in this policy should raise their concerns with the Headteacher of Immanuel & St Andrew Primary or the lead trustee.
- If any tutor does not feel the situation has been addressed appropriately at this point they should contact Lambeth Children Services directly with their concerns.

Review:

This safeguarding policy was last reviewed on 19 January 2026 and will be reviewed annually at a minimum, and immediately following the raising of any safeguarding concerns.

Signed: R. Kilian

Lead trustee for safeguarding

Date: 19.1.2026

Annex:

Draft Recording Form for Safeguarding Concerns

Staff, volunteers and regular visitors are required to complete this form and pass it to Abigail Dellar (adellar@isaprimary.school) or Rosie Kilian (info@raisedbymusic.co.uk) if they have a safeguarding concern about a child in connection with the Raised by Music programme.

Information Required	Enter Information Here
Full name of child	
Date of birth	
Class/tutor group/form group	
Your name and position	
<p>Nature of concern/disclosure</p> <p><i>Please include where you were when the child made a disclosure, what you saw, who else was there, what did the child say or do and what you said.</i></p> <p><i>[Ensure that if there is an injury this is recorded (size and shape)]</i></p> <p><i>[Make it clear if you have a raised a concern about a similar issue previously]</i></p>	
Time & date of incident:	
Name and position of the person you passing this information to?	
Your Signature	
Time and date form completed	
Time form received by DSL	
Action Taken by DSL	

Referral made? [to whom, yes/no, date and time]	
Parents Informed [yes/no, date and time]	
Feedback given to teacher [yes/no, date and time]	
Feedback given to child [yes/no, date and time]	
Feedback given to person who recorded disclosure [yes/no, date and time]	
Further Action Agreed	
Full Name of DSL	
Signature of DSL	
Date of Signature	